LEADING THE WAY KHALIFAH AMĀNAH - IQRA' - RAHMATAN LILĀLAMĪN LEADING THE WORLD

OFFICE OF THE DEPUTY RECTOR (ACADEMIC AND INTERNATIONALISATION)

Our Ref: IIUM/103/4/13/1-40th Date: 15th October 2024

IIUM Graduand 40th Convocation Ceremony International Islamic University Malaysia

السلام عليكم ورحمة الله وبركاته

Dear Graduand,

INVITATION TO ATTEND THE 40TH IIUM CONVOCATION CEREMONY

May this email reach you while you are in the best of health and circumstances by the grace of *Allah Subhanahu Wata'ala*.

Congratulations on the completion of your studies. It gives us great pleasure to invite you to attend the 40th IIUM Convocation Ceremony which will be held from 16th November 2024 (Saturday) until 20th November 2024 (Wednesday) at the IIUM Cultural Centre, IIUM Gombak Campus.

All information on the Convocation Ceremony i.e. invitation, Standard Operating Procedures (SOP), seating arrangement and robe collection can be accessed at https://convo.iium.edu.my.

Accordingly, the collection of robes can be made based on the attached schedule for robe collection. Any request to change the date of collection shall not be entertained.

We wish to remind you that you are required to fill in the:

- i. **Form A:** Robe and Card Collection Form (must be presented when collecting the robe)
- ii. Form B: Deposit for Robe (ONLY FOR STUDENTS WHO HAD TAKEN ACADEMIC SCROLL)
 - The deposit must be in the form of Banker's Cheque or Money Order (Pos Malaysia) payable to <u>Executive Director (Finance Division)</u>, International Islamic University Malaysia with the amount of;

| No. | Category | Deposit Fee | |
|-----|---------------|-------------|--|
| 1. | Undergraduate | RM450.00 | |
| 2. | Master | RM500.00 | |
| 3. | Clinical | RM750.00 | |
| 4. | PhD | RM750.00 | |









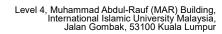












- iii. **Form C:** Authorization Form (Assign a representative to collect the robe set on your behalf)
- iv. MOHE Tracer Study Survey: Link: https://graduan.mohe.gov.my/skpg24/. The link to the MOHE Tracer Study will be accessible from 21st October 2024 onwards at the following address: https://graduan.mohe.gov.my/skpg24/. The MOHE Tracer Study Completion Slip must be presented as proof of completion (either in softcopy or hardcopy) when collecting the robe.

Penalties will be imposed for the loss and late return of robe. The deposit will be refunded when the robe is returned.

Should you have any questions, please do not hesitate to contact our offices at the following numbers or emails:

Invitation for Undergraduate Graduand (Phone: 03-6421 3014 / 4028 / 4048 / 4025 / 4033)

(Email: convo@iium.edu.my)

Invitation for Postgraduate Graduand (Phone: 03-6421 4994 / 4995 / 3016 / 5208)

(Email: pgexam@iium.edu.my)

iii. Takreem Al-Khirrijeen for PhD Graduand (Phone: 03-6421 4994 / 4995 / 3016 / 5208)

(Email: pgexam@iium.edu.my)

iv. Robe Collection (Phone: 03-6421 5304 / 4014)

(Email: iiumconvo@iium.edu.my)

If you are unable to attend the ceremony, kindly complete the Reply Form at the above-mentioned IIUM convocation website and return it to us **before** $\underline{\mathbf{1}^{st} \ November}$ $\underline{\mathbf{2024}}$ (Friday).

We look forward to seeing you during the 40th IIUM Convocation Ceremony with your loved ones and friends.

Thank you,

والسلام .

'LEADING THE WAY'

Yours sincerely

IIUM CONVOCATION COMMITTEE



LEADING THE WAY **LEADING THE WORLD**

OFFICE OF THE DEPUTY RECTOR (ACADEMIC AND INTERNATIONALISATION)

SCHEDULE FOR COLLECTION OF ROBES AND SCROLLS 40th IIUM CONVOCATION

The convocation robe collection counter at the IIUM Cultural Centre (ICC), IIUM Gombak Campus will be opened on:

| Session | Date | Venue | Time |
|------------|--|-----------------------------------|---------------|
| Collection | 9 - 10 November 2024 | Main Hall, ICC | 9.00am-5.00pm |
| | 11 November 2024 - Break for Change of Venue | | |
| | 12 - 20 November 2024 | Robing Room, ICC (Entrance 14) | 9.00am-5.00pm |
| Returning | 16 November - 23 November 2024 | Robing Room, ICC (Entrance 14) | 9.00am-5.00pm |

Students who wish to collect their graduation scrolls are required to return their robes and complete the clearance process beforehand. We appreciate your cooperation in ensuring a smooth and timely process.

The scroll collection counter will be opened at Academic Management & Admission Division (AMAD) Office and Centre for Postgraduate Studies (CPS) Office, Muhammad Abdul Rauf (MAR) Building, IIUM Gombak Campus (formerly known as Rectory building) on:

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| Level | Date | Venue | Time |
|---------------|-----------------------|---------------------------------------|-----------------|
| Undergraduate | 16 - 23 November 2024 | AMAD Office, Level 1, MAR Building | 9.00 am-5.00 pm |
| Postgraduate | 16 - 23 November 2024 | CPS Office, Level 2, MAR Building | 9.00 am-5.00pm |





