



OFFICE OF THE DEPUTY RECTOR
(ACADEMIC AND INTERNATIONALISATION)

Our Ref: IIUM/103/4/13/1-40th
Date: 15th October 2024

IIUM Graduand
40th Convocation Ceremony
International Islamic University Malaysia

السلام عليكم ورحمة الله وبركاته

Dear Graduand,

INVITATION TO ATTEND THE 40TH IIUM CONVOCATION CEREMONY

May this email reach you while you are in the best of health and circumstances by the grace of *Allah Subhanahu Wata'ala*.

Congratulations on the completion of your studies. It gives us great pleasure to invite you to attend the **40th IIUM Convocation Ceremony** which will be held from **16th November 2024 (Saturday)** until **20th November 2024 (Wednesday)** at the IIUM Cultural Centre, IIUM Gombak Campus.

All information on the Convocation Ceremony i.e. invitation, Standard Operating Procedures (SOP), seating arrangement and robe collection can be accessed at <https://convo.iium.edu.my>.

Accordingly, the collection of robes can be made based on the attached schedule for robe collection. Any request to change the date of collection shall not be entertained.

We wish to remind you that you are required to fill in the:

- i. **Form A:** Robe and Card Collection Form (must be presented when collecting the robe)
- ii. **Form B:** Deposit for Robe (**ONLY FOR STUDENTS WHO HAD TAKEN ACADEMIC SCROLL**)
 - The deposit must be in the form of **Banker's Cheque** or **Money Order (Pos Malaysia)** payable to **Executive Director (Finance Division), International Islamic University Malaysia** with the amount of;
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No.	Category	Deposit Fee
1.	Undergraduate	RM450.00
2.	Master	RM500.00
3.	Clinical	RM750.00
4.	PhD	RM750.00



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- iii. **Form C:** Authorization Form (Assign a representative to collect the robe set on your behalf)
- iv. **MOHE Tracer Study Survey:** Link: <https://graduan.mohe.gov.my/skpg24/>. The link to the MOHE Tracer Study will be accessible from 21st October 2024 onwards at the following address: <https://graduan.mohe.gov.my/skpg24/>. The MOHE Tracer Study Completion Slip must be presented as proof of completion (either in softcopy or hardcopy) when collecting the robe.

Penalties will be imposed for the loss and late return of robe. The deposit will be refunded when the robe is returned.

Should you have any questions, please do not hesitate to contact our offices at the following numbers or emails:

- i. Invitation for Undergraduate Graduand (Phone: 03-6421 3014 / 4028 / 4048 / 4025 / 4033)
(Email: convo@iium.edu.my)
- ii. Invitation for Postgraduate Graduand (Phone: 03-6421 4994 / 4995 / 3016 / 5208)
(Email: pgexam@iium.edu.my)
- iii. Takreem Al-Khirrijeen for PhD Graduand (Phone: 03-6421 4994 / 4995 / 3016 / 5208)
(Email: pgexam@iium.edu.my)
- iv. Robe Collection (Phone: 03-6421 5304 / 4014)
(Email: iiumconvo@iium.edu.my)

If you are unable to attend the ceremony, kindly complete the Reply Form at the above-mentioned IIUM convocation website and return it to us **before 1st November 2024 (Friday)**.

We look forward to seeing you during the 40th IIUM Convocation Ceremony with your loved ones and friends.

Thank you,

والسلام .

‘LEADING THE WAY’

Yours sincerely
IIUM CONVOCATION COMMITTEE



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SCHEDULE FOR COLLECTION OF ROBES AND SCROLLS
40th IIUM CONVOCATION

The convocation robe collection counter at the **IIUM Cultural Centre (ICC), IIUM Gombak Campus** will be opened on:

Session	Date	Venue	Time
Collection	9 - 10 November 2024	Main Hall, ICC	9.00am-5.00pm
	11 November 2024 - Break for Change of Venue		
	12 - 20 November 2024	Robing Room, ICC (Entrance 14)	9.00am-5.00pm
Returning	16 November - 23 November 2024	Robing Room, ICC (Entrance 14)	9.00am-5.00pm

Students who wish to collect their graduation scrolls are required to **return their robes and complete the clearance process** beforehand. We appreciate your cooperation in ensuring a smooth and timely process.

The scroll collection counter will be opened at Academic Management & Admission Division (AMAD) Office and Centre for Postgraduate Studies (CPS) Office, Muhammad Abdul Rauf (MAR) Building, IIUM Gombak Campus (formerly known as Rectory building) on:

Level	Date	Venue	Time
Undergraduate	16 - 23 November 2024	AMAD Office, Level 1, MAR Building	9.00 am-5.00 pm
Postgraduate	16 - 23 November 2024	CPS Office, Level 2, MAR Building	9.00 am-5.00pm

